



**NATIONAL QUALITY AWARDS**

**ENTRY FORM CATEGORIES ( 1 - 4 )**

ENTRY DETAILS: -

COMPANY/ORGANISATION NAME:

.....

CONTACT PERSON:

.....

POSITION IN ORGANISATION:

.....

CONTACT TELEPHONE

OFFICE: .....

MOBILE: .....

CONTACT EMAIL: .....

PHYSICAL ADDRESS:

.....  
.....  
.....

POSTAL ADDRESS:

.....  
.....  
.....

BRIEFLY (NOTE SENTENCE) DESCRIBE WHAT YOUR COMPANY DOES:

.....  
.....  
.....

(continue on separate sheet if necessary)

SIGNATURE: .....

DATE: .....

**INDICATE WHICH CATEGORIES YOU ARE ENTERING**

(Complete a separate form for each category you are entering)

- CATEGORY 1 – Company of the year .....
- CATEGORY 2 – Product of the Year (Specify product) .....
- CATEGORY 3 - Service of the Year (Specify service) .....
- CATEGORY 4 - Exporter of the Year (Specify product(s)) .....

**SME STATUS**

( ) Yes, we have less than 100 employees and are entering as an SME

**WARRANT**

We hereby submit our entry for the National Quality Awards 2022/2023, and agree to the terms and conditions of the award program as stipulated in the entry form. I warrant that I am authorized to set and sign on behalf of the entering company/organization, and warrant that all information provided in this entry submission is, to the best of my knowledge, true and correct. Falsified information will lead to disqualification of entrants.

SIGNED: .....

DATE.....



**NATIONAL QUALITY AWARDS**

**INDIVIDUAL AWARD (CATEGORY 5)**

**ENTRY FORM FOR INDIVIDUAL QUALITY AWARD RECIPIENT**

NAME OF PROPOSING ORGANISATION:

.....

CONTACT PERSON:

.....

CONTACT DETAILS:

.....  
.....  
.....

NOMINEE NAME:

.....  
.....

NOMINEE'S PROFESSION:

.....

MOTIVATION FOR NOMINATION (NOT MORE THAN 750 WORDS):

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.....  
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(continue on separate sheet if necessary)

SIGNATURE: .....

DATE: .....



## TIPS ON HOW TO PREPARE YOUR NATIONAL QUALITY AWARDS ENTRIES

Some tips on how to prepare your entry:

Winning in the National Quality Awards can mean National recognition, media exposure and enormous boost of pride for your entire organization. So it's worth investing some time and effort in an entry that stands a good chance of winning.

Here are valuable hints and tips to prepare your awards entry

### 1. Link your achievements to the category criteria

Each category has specific questions and requirements. Make sure your entry is structured to respond to these.

### 2. Use visuals liberally in your entry

The judges are busy and pressed for time. They want to do justice to your entry, but they don't have all day. They're looking for winners, and don't have time to digest irrelevant information in your submission. Help them by using visuals in your entry. These could include photographs of activities, charts of your strategy or pictures of products carrying the logo.

### 3. Emphasize the Impact of your activities

Everything your organization does has a wider community impact. Show how your employment affects people. Show how you create opportunities through your supply chain



## TERMS AND CONDITIONS OF ENTRY

1. The closing date for entries is 17<sup>th</sup> November, 2022 at 23:59 hrs.
2. Entries submitted after this deadline will not be accepted.
3. Companies/ organizations may enter as many categories as they wish.
4. For each category applied, the applicant should fill in a separate application form. Each application form shall be accompanied with separate evidence and shall be judged independently.
5. Only entries sent to the addresses stipulated in this entry form will be accepted for consideration.
6. The organizing committee reserve the right to forward the applications of the winners at this National Level competition to the regional level competitions.
7. All entries become and remain the property of the Organizing committee in the case of this National level competition; and the Organizing committee in the case of entries forwarded to the regional level competition, and will not be returned to the entrant.
8. Entrants should not disclose any confidential or price-sensitive information, as the confidentiality of such information cannot be guaranteed.
9. Entry is open only to companies registered in United Republic of Tanzania. The decision of the adjudicating panel is final. No correspondence will be entered into after the selection of the winners. Organizing committee via it's appointed judges reserves the right to determine the winners at its sole discretion, and is not obliged to divulge entrants 'scores or any other judging information.
10. The granting of an award to an entrant is subject to the company/organization making available a senior representative to attend the awards ceremony. Organizing committee reserves the rights to withdraw an award from an entrant in the case of non-attendance.