



THE UNITED REPUBLIC OF TANZANIA  
MINISTRY OF INDUSTRY AND TRADE  
TANZANIA BUREAU OF STANDARDS (TBS)



ISO 9001:2015

Member of the International Standardization (ISO), Codex Alimentarius Commission (WHO/FAO), Agent for ISO and other National Standards Bodies

## TRAINING COURSE ANNOUNCEMENT

### COURSE TITLE: REQUIREMENTS ON IMPLEMENTATION OF ISO/IEC 17025:2017

**Duration: Five (5) days (02<sup>nd</sup> to 06<sup>th</sup> October, 2023)**

**Targeted participants:** Laboratory analysts, scientists, researchers, technicians, chemists, technologists, microbiologists, metrologists, quality control officers, quality assurance officers, laboratory managers and any other related professionals.

**Note:** The course is not applicable for medical laboratories

#### Course Outline

1. Introduction;
  - ISO/IEC 17025:2017
  - risk-based thinking;
2. Requirements of ISO/IEC 17025:2017 Standard;
  - General requirements;
  - Structural requirements;
  - Resources requirements;
  - Process requirements;
  - Management system requirements; and
3. Importance of implementation of ISO/IEC 17025.

#### TBS HEADQUARTERS

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All Correspondence should be addressed to the **DIRECTOR GENERAL**

## Course presentation and methodology

Course will be presented in Swahili-English language. Also, the course will be delivered in mode of interactive tutor-led and trainee led, discussions, interaction sessions, and experience from trainees and group participation.

## Benefits of the course

After completion of this course, candidates shall be able to:

- i. Understand and interpret the requirements of the standard;
- ii. identify mandatory documents for implementing the laboratory system; and
- iii. develop, implement and maintain quality system that can improve laboratory operations to meet customer needs.
- iv. understand the roadmap for establishment and implementation of standard requirements

## Course requirements

Each student shall have laptop/iPad

## Course assessment and awards

Participant, who attends the course, participates group work, exercises, individual assignment and final test, and scores 60% and above of the final course evaluation awarded a certificate of successful completion. Otherwise, a participant who scores less than 60% of the final course evaluation awarded a certificate of attendance. In addition, the participant will be provided with training materials for further reference. Full attendance of participants is required during the course.

## Course fees

The course fee is TZS **500,000.00 per person for Tanzanians** and **USD 500 per person for foreigners** and non-refundable. The fee shall cover tuition fee, stationeries, training materials, food and refreshments. Each applicant shall be responsible for his/her own travelling and accommodation expenses.

## Mode of application

Interested applicants are advised to apply for the course through email [researchandtraining@tbs.go.tz](mailto:researchandtraining@tbs.go.tz) and provide the following information:

- i. Full name of applicant;
- ii. Region and district of applicant;
- iii. Contact (physical address/P. O. Box) of applicant;
- iv. Phone number and email address of applicant; and

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- v. Organization name, TIN number, contact (physical address/P. O. Box), region and district (if any).

### Mode of payment

Course fees shall be paid in full prior to the date of training. Government bill will be issued to applicant.

### Postponement and cancellation of training course

If a participant fails to attend the training for any reason, the paid course fee will not be refunded. In case the Bureau postpones the training, the applicant will be informed ten (10) days before commencement of the training course together with re-scheduled date.

### Training venue

The training will be conducted at TBS Headquarters, Ubungo Area, Morogoro Road/ Sam Nujoma Road, Dar es Salaam.

For enquiries, contact us through cell phone **No. +255 733 700447** from **Monday to Friday (08h00 -16h00)**.

Issued by;



Gladness H. Kaseka  
**Public Relations and Marketing Manager**

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